

ShareMe.Chat HandBook

Opening Page



Change Your Avatar

Upload an image to represent you.

Add Your Name

Add the name that people will see you as.

Add a Description

If you want people to know something about yourself add a short description.

Continue

By continuing you are prompted to a page with camera and microphone settings.

All the settings will automatically select the proper inputs, please choose whether or not you would like to turn on your camera and mic.

When you're ready - **Join the Chat.**

Tips for Mobile Use



Use your mobile device in a landscape view.



To Open and Close your Navigation Bar press the people on the bottom of your screen.

To change Rooms open your navigation bar and choose a room! Don't forget to close your navigation bar when you enter the new room.

In The ShareMe.Chat Rooms

Main Tool Bar



Share Image/Gif/Video/Desktop

When sharing an Image, Gif, Video, or Your Screen choose your item, upload your item and drag it where you want it to be viewed on the page.

Screen sharing works best when using multiple monitors.



Chat

Upload some text for the entire room to view. It will only stay on the screen for a short time.



Video On/Off



Microphone On/Off

Toggle whether or not the room can see and hear you.

Green-On / Red-Off



Mega-Phone

With your mega-phone OFF only the people close to your avatar can hear you. To allow the entire room to hear you, your mega-phone must be ON.



Leave Chat

Zoom Tools



Zoom In



Zoom Out



Full Page

On Desktop :

Use your mouse's scroll wheel to zoom in or out.

On Mobile :

Use two fingers and pinch the screen to zoom in or out.

Or use the zoom tools :

Located in the bottom right corner of your screen.

Navigation Bar

Located on the Left Side of your screen.

Rooms

Select a room to move to that room.

People

Select a persons name to move your avatar beside theirs.

Other Tips

The closer your avatar is to a video - the louder the video will be! If you move your avatar far away from the video you will not hear it.

When you enter a new room your mega-phone turns off, if you want everyone to hear you make sure you continue to turn on your mega-phone.